

RMA | Associates
Auditors. Consultants. Advisors.

**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE (FSS) PRICE LIST**

MULTIPLE AWARD SCHEDULE

FSC GROUP: PROFESSIONAL SERVICES

CONTRACT NUMBER: GS-23F-016AA

RMA Associates, LLC
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Arlington, VA 22201
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Contract Administrator: Reza Mahbod
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Pricelist current through Modification PA-0054, effective February 17, 2023

**PERIOD COVERED BY CONTRACT:
January 3, 2013, through January 2, 2028**

Business Size:
Small Business in all NAICS/SINS
SBA Certified 8(a) Small Disadvantaged Business

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage![™], a menu-driven database system. The INTERNET address for GSA Advantage![™] is: <http://www.GSAAdvantage.gov>.

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RMA Overview & Capabilities Statement

About RMA

RMA Associates, LLC (RMA) is a Federal focused, peer-reviewed, Top Secret-cleared, SBA-certified 8(a), CPA and Consulting firm that provides audit, consulting, and advisory services. RMA professionals work with our clients to deliver measurable and lasting results through innovative solutions. We specialize in providing personalized services to our clients.

Our Solutions

Our team develops solutions that help the Federal government with issues including audit and attest, financial management, human capital, information technology, performance management, and decision analytics.



AUDIT

- Financial Statement Audits
- Financial Related Audits
- Attestation Engagements
- IPERA & IPERIA Audits
- SSAE 18 Examinations
- Agreed Upon Procedures
- Grant Audits
- Performance Audits
- DATA Act Audits
- FISMA Audits/Evaluations
- Information Technology and/or Security Assessments
- Blockchain Audits
- Peer Reviews

CONSULTING & ADVISORY

- Fraud & Forensics
- Contract Administration & Closeout
- Internal Control Support
- Improper Payments Support
- Actuarial Modeling Services
- Robotics Process Automation
- Budget Formulation & Execution
- Statistical Modeling
- Property Management
- Financial Improvement & Audit Readiness
- Professional & Management Development Training
- Enterprise Risk Management
- Business Analytics
- Information Assurance & Cybersecurity
- Organization & Process Transformation
- Strategy & Performance Management
- Financial Systems/ Shared Services Support
- Program Management
- Leadership & Culture Development

Our audit professionals focus on audit quality while delivering value-added services. We believe in building strong professional relationships, while maintaining independence, to facilitate open communication. Our consulting and advisory practice builds on our audit-lens.



Skill, Experience, Know-How

We make certain personnel supporting your initiatives are well-qualified, have the right training, and are proficient in their area of expertise. We assign qualified staff and have a demonstrated ability to deliver superior results and innovative solutions as found in the Contractor Performance Assessment Reporting System (CPARS). We believe it is important to develop collegial relationships with our clients and understand how to work together as a team. Our qualified professionals include:

- **Professionals with relevant technical certifications:** Certified Public Accountant (CPA), Certified Government Financial Manager (CGFM), Certified Defense Financial Manager (CDFM), Certified Information Systems Auditor (CISA), Certified Information Systems Security Professional (CISSP), Certified Data Privacy Solutions Engineer (CDPSE), Certified Ethical Hacker (CEH), Certified Fraud Examiner (CFE), Associate of the Society of Actuaries (ASA), and Fellow of the Society of Actuaries (FSA)
- **Program managers:** Project Management Professional (PMP)
- **Certified process and performance improvement specialists:** Lean Six Sigma Belts and Doctor of Philosophy (PhD)



Professional Associations & Publications

RMA is a Corporate Partner of American Society of Military Comptrollers, the Association of Government Accountants, and the Association for Federal Enterprise Risk Management. Our team frequently authors articles on emerging developments and current events in professional journals.



Contract Vehicles

- General Services Administration Multiple Award Schedule: GS-23F-016AA
 - SINs 541211, 541219, 541611, 541990RISK, 611430, OLM
 - All SINs are awarded under the Disaster Recovery Program
- Small Business Administration 8(a) Certified
- OASIS Pool 2 8(a) Contract Number 47QRAD20D8208
- SeaPort Next Generation (SeaPort NxG) Contract Number N00178-19-D-8429



Contacts

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Customer Information

- 1a. Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:

SIN	Disaster Recovery	SIN Description
541211	541211/RC	Auditing Services
541219	541219/RC	Budget and Financial Management Services
541611	541611/RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541990RISK	541990RISK/RC	Risk Assessment and Mitigation Services
611430	611430/RC	Professional and Management Development Training
OLM	OLM/RC	Order-Level Materials

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. *See below.*
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. *See below.*
2. **Maximum Order:** \$1,000,000.00 (OLM: \$250,000)
 3. **Minimum Order:** \$100.00
 4. **Geographic Coverage (delivery Area):** 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories.
 5. **Point of production (city, county, and state or foreign country):** Same as company address
 6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). *See Attachment.*
 7. **Quantity discounts:** None Offered
 8. **Prompt payment terms:** Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. **Foreign items (list items by country of origin):** *None*
- 10a. **Time of Delivery (Contractor insert number of days):** *Specified on the Task Order*
- 10b. **Expedited Delivery.** The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: *Contact Contractor*
- 10c. **Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: *Contact Contractor*
- 10d. **Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: *Contact Contractor*
11. **F.O.B Points(s):** *Destination*
- 12a. **Ordering Address(es):** *Same as Contractor*
- 12b. **Ordering procedures:** *See Federal Acquisition Regulation 8.405-3.*
13. **Payment address(es):** *Same as company address*
14. **Warranty provision:** *Contractor’s standard commercial warranty.*
15. **Export Packing Charges (if applicable):** *N/A*
16. **Terms and conditions of rental, maintenance, and repair (if applicable):** *N/A*
17. **Terms and conditions of installation (if applicable):** *N/A*
- 18a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** *N/A*
- 18b. **Terms and conditions for any other services (if applicable):** *N/A*
19. **List of service and distribution points (if applicable):** *N/A*
20. **List of participating dealers (if applicable):** *N/A*
21. **Preventive maintenance (if applicable):** *N/A*

- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): *N/A*
- 22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at: <https://www.Section508.gov/>. *Not Applicable*
23. Unique Entity Identification (UEI) Number: *DNWVTJLMP5N3*
24. Notification regarding registration in System for Award Management (SAM) database: *5VR67*

GSA Pricing

SINs	Labor Categories	Year 11 Jan. 3, 2023 – Jan. 2, 2024	Year 12 Jan. 3, 2024 – Jan. 2, 2025	Year 13 Jan. 3, 2025 – Jan. 2, 2026	Year 14 Jan. 3, 2026 – Jan. 2, 2027	Year 15 Jan. 3, 2027 – Jan. 2, 2028
All SINs	Senior Partner	\$221.85	\$230.73	\$239.96	\$249.56	\$259.55
All SINs	Partner / Principal	\$196.34	\$204.18	\$212.35	\$220.85	\$229.68
All SINs	Director	\$169.05	\$175.81	\$182.84	\$190.16	\$197.76
All SINs	Manager	\$150.29	\$156.30	\$162.56	\$169.06	\$175.82
All SINs	Supervising Senior	\$113.28	\$117.81	\$122.53	\$127.43	\$132.52
All SINs	Senior	\$93.91	\$97.68	\$101.59	\$105.65	\$109.87
All SINs	Staff	\$87.67	\$91.17	\$94.82	\$98.61	\$102.55

Service Contract Labor Standards (SCLS): The SCLS is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Labor Category Descriptions

Senior Partner

Job Duties:

Responsibilities include final authority in the conduct of client engagements and full responsibility for the work performed, including overall project management, and final review. The work includes specialized skill sets including, but not limited to, financial, IT, and performance auditing, statistical analysis and modeling, actuarial modeling and analysis, robotics, and artificial intelligence modeling.

Experience:

Minimum experience includes fourteen years of general audit and/or consulting experience, including five years of government experience.

Education Level Required:

The minimum education requirement includes a bachelor's degree in Accounting, Information Systems, Business, or equivalent, and keeping current with applicable Continuing Professional Education (CPE) requirements.

Allowable Education Substitutions:

1. H.S diploma plus 6 years of experience may be substituted for Bachelor's degree
2. Associate degree plus 4 years of experience may be substituted for Bachelor's degree
3. A Master's degree may be substituted for a Bachelor's degree and up to 4 years of experience
4. Professional certification may be substituted for an additional year of experience
5. An additional year of experience may be substituted for a professional certification

Certification Required:

One of the following certifications, or equivalent certification, as applicable to the engagement: Certified Public Accountant (CPA), Certified Information Systems Auditor (CISA), Certified Government Financial Manager (CGFM), Project Management Professional (PMP), Associate of the Society of Actuaries (ASA), Fellow of the Society of Actuaries (FSA), or equivalent experience.

Partner/Principal

Job Duties:

Responsibilities include providing subject matter expertise and full responsibility for the work performed, including overall project management, and final review. The work includes technical and managerial skills including, but not limited to, financial, performance, and IT audits, statistical analysis, process improvement, actuarial modeling and analysis, robotics, and artificial intelligence modeling.

Experience:

Minimum experience includes twelve years of general audit and/or consulting experience, including four years of government experience.

Education Level Required:

The minimum education requirement includes a bachelor's degree in Accounting, Information Systems, Business, or equivalent, and keeping current with applicable Continuing Professional Education (CPE) requirements.

Allowable Education Substitutions:

6. H.S diploma plus 6 years of experience may be substituted for Bachelor's degree
7. Associate degree plus 4 years of experience may be substituted for Bachelor's degree
8. A Master's degree may be substituted for a Bachelor's degree and up to 4 years of experience
9. Professional certification may be substituted for an additional year of experience
10. An additional year of experience may be substituted for a professional certification

Certification Required:

One of the following certifications, or equivalent certification, as applicable to the engagement: Certified Public Accountant (CPA), Certified Information Systems Auditor (CISA), Certified Government Financial Manager (CGFM), Project Management Professional (PMP), Associate of the Society of Actuaries (ASA), Fellow of the Society of Actuaries (FSA), or equivalent experience.

Director

Job Duties:

Responsibilities include final authority in the conduct of client engagements and full responsibility for the work performed, including overall project management, and final review. The work includes, but is not limited to, financial, performance, and IT audits, process improvement/performance management initiatives, and cybersecurity assessments.

Experience:

Minimum experience includes ten years of general audit and/or consulting experience, including three years of government experience.

Education Level Required:

The minimum education requirement includes a bachelor's degree in Accounting, Information Systems, Business, or Equivalent, and keeping current with applicable Continuing Professional Education (CPE) requirements.

Allowable Education Substitutions:

1. H.S diploma plus 6 years of experience may be substituted for Bachelor's degree
2. Associate degree plus 4 years of experience may be substituted for Bachelor's degree

3. A Master's degree may be substituted for a Bachelor's degree and up to 4 years of experience
4. Professional certification may be substituted for an additional year of experience
5. An additional year of experience may be substituted for a professional certification

Certification Required:

One of the following certifications, or equivalent certification, as applicable to the engagement: Certified Public Accountant (CPA), Certified Information Systems Auditor (CISA), Certified Government Financial Manager (CGFM), Project Management Professional (PMP), Associate of the Society of Actuaries (ASA), Fellow of the Society of Actuaries (FSA), or equivalent experience.

Manager

Job Duties:

Responsibilities include reviewing working papers, deliverables, and reports for completeness and accuracy; conducting discussions with clients about the results of the work performed; directing senior and junior level professionals; reviewing and approving work plans and programs; ensuring assignments are carried out within the budgeted time and within delivery commitments; following the progress of the engagement; and helping resolve issues as they arise. The manager is regularly assigned on engagements in a managerial capacity. The work may include, but is not limited to, financial, performance, and IT audits, technical writing, cybersecurity assessments, and data analysis.

Experience:

Minimum experience includes five years of experience and two years of government experience.

Education Level Required:

The minimum education requirement includes a bachelor's degree in Accounting, Information Systems, Business, or equivalent, and keeping current with applicable Continuing Professional Education (CPE) requirements.

Allowable Education Substitutions:

1. H.S diploma plus 6 years of experience may be substituted for Bachelor's degree
2. Associate degree plus 4 years of experience may be substituted for Bachelor's degree
3. A Master's degree may be substituted for a Bachelor's degree and up to 4 years of experience
4. Professional certification may be substituted for an additional year of experience
5. An additional year of experience may be substituted for a professional certification

Certification Required:

One of the following certifications, or equivalent certification, as applicable to the engagement: Certified Public Accountant (CPA), Certified Information Systems Auditor (CISA), Certified Government Financial Manager (CGFM), Project Management Professional (PMP), Associate of

the Society of Actuaries (ASA), Fellow of the Society of Actuaries (FSA), or equivalent experience.

Supervising Senior

Job Duties:

Responsibilities include independently performing a major segment of a client engagement, directing and instructing the work of junior professionals, reviewing completed work, and directing revisions if necessary. The supervising senior makes decisions on routine client matters with the assistance of the managers, directors, and partners. Statisticians, technical writers, IT Audit/Security, and data analysis professionals with specialized technical skills are included in this category.

Experience:

Minimum experience includes at least three years of general audit and/or consulting experience, including two years of government experience.

Education Level Required:

The minimum education requirement includes a bachelor's degree in Accounting, Information Systems, Business, or equivalent, and keeping current with applicable Continuing Professional Education (CPE) requirements.

Allowable Education Substitutions:

1. H.S diploma plus 6 years of experience may be substituted for Bachelor's degree
2. Associate degree plus 4 years of experience may be substituted for Bachelor's degree
3. A Master's degree may be substituted for a Bachelor's degree and up to 4 years of experience
4. Professional certification may be substituted for an additional year of experience
5. An additional year of experience may be substituted for a professional certification

Certification Required:

None

Senior

Job Duties:

Responsibilities include independently performing a major segment of a client engagement, directing and instructing the work of junior professionals, reviewing completed work, and directing revisions if necessary. The senior makes decisions on routine client matters with the assistance of the managers, directors, and partners. Statisticians, technical writers, and data analysis professionals with specialized technical skills are included in this category.

Experience:

Minimum experience includes at least two years of general audit and/or consulting experience, including one year of government experience.

Education Level Required:

The minimum education requirement includes a bachelor's degree in Accounting, Information Systems, Business, or equivalent, and keeping current with applicable Continuing Professional Education (CPE) requirements.

Allowable Education Substitutions:

1. H.S diploma plus 6 years of experience may be substituted for Bachelor's degree
2. Associate degree plus 4 years of experience may be substituted for Bachelor's degree
3. A Master's degree may be substituted for a Bachelor's degree and up to 4 years of experience
4. Professional certification may be substituted for an additional year of experience
5. An additional year of experience may be substituted for a professional certification

Certification Required:

None

Staff

Job Duties:

Responsibilities include performing specific procedures under the supervision of a senior. All activities of the staff are supervised.

Experience:

Entry Level – bachelor's degree required.

Education Level Required:

The minimum education requirement includes a bachelor's degree in Accounting, Information Systems, Business, or equivalent, and keeping current with applicable Continuing Professional Education (CPE) requirements.

Allowable Education Substitutions:

1. H.S diploma plus 6 years of experience may be substituted for Bachelor's degree
2. Associate degree plus 4 years of experience may be substituted for Bachelor's degree
3. Professional certification may be substituted for an additional year of experience
4. An additional year of experience may be substituted for a professional certification

Certification Required:

None